

SAN LUIS OBISPO COUNTY  
PARKS AND RECREATION COMMISSION  
Thursday, December 04, 2014  
COUNTY GOVERNMENT CENTER  
SAN LUIS OBISPO, CALIFORNIA

- COMMISSIONERS PRESENT:** Connie O’Henley  
Kenny Dahlen  
Chairperson Pandora-Nash Karner
- COMMISSIONERS ABSENT:** Deanne Gonzales  
Bruce Hilton
- STAFF PRESENT:** Curtis Black, Larry Iaquinto, Elizabeth Kavanaugh, Anna Diaz and  
Meagan PanKratz

Pledge of Allegiance

1. This is the time that is reserved for the flag salute.  
**Chairperson Pandora Nash-Karner** led the Pledge of Allegiance.  
Public Comment

2. This is the time set for public comment on items that do not appear on the agenda.  
**Chairperson Pandora Nash-Karner** opens the floor to public comment.

There is no response.

Commissioners' Adjustments to Agenda

3. This is the time set for any proposed adjustments to today's agenda.  
**Chairperson Pandora Nash-Karner** asked item 9 to be moved after item 5.

**Motion by:** Kenny Dahlen  
**Second by:** Connie O'Henley

COMMISSIONERS	AYES	NOES	ABSTAIN	RECUSE
Dahlen, Kenny	x			
O'Henley, Connie	x			
Nash-Karner, Pandora	x			

Commissioners' Comments and Outreach

4. This is the time set for Commissioner remarks on their outreach efforts since the previous meeting.
- Commissioner Dahlen** spoke on soccer season over, visited the Bob Jones Trail and Heilmann Park, and participated in the hiring process of the new Parks Director.
- Commissioner O’Henley** thanked Curtis and Pandora for helping and organizing the panel in the selection on the new Parks Director, spoke on the email on the annual pass available for County Parks, football, football and football.
- Chairperson Pandora Nash-Karner** spoke on the hiring process for the new Parks Director, reminded everyone about tax time and the benefit of donations to parks.

Approve Draft Minutes From Previous Meeting

5. This is the time set for consideration and acceptance of the previous meeting minutes.

**Chairperson Pandora Nash-Karner** – drafts minutes from October 23, 2014 meeting will be approved in the January meeting.

6. Review of Off Highway Vehicle In-Lieu Fee Fund grant applications and recommend funding for fiscal year 2015-2016

**Elizabeth Kavanaugh**, Parks Planner III, spoke on the OHV fund grants and would like the Park and Recreation Commissioners to recommend to the Board of Supervisors approval of OHV fund grants.

Mark Miller, Central Coast Motorcycle Association spoke on the grant pertaining to the retaining wall and trail maintenance and answered commissioner’s questions.  
Bruce Richards, Central Coast Motorcycle Association spoke on behalf

Tim Murphy, Paso Police spoke on seeking a one-time funding for a utility off road vehicle and answered commissioner’s questions.

Paul Lee, City of Pismo Beach Fire Department Lifeguard Division, spoke on seeking grant funding for a new replacement lifeguard vehicle.

**Chairperson Pandora Nash-Karner** opens the floor to public comment.

There is no response.

It is recommended that the Parks and Recreation Commission review the FY 2015-16 Off Highway Vehicle In-Lieu Fee Fund grant applications and make recommendations to the Board of Supervisors for funding of specific projects within the \$85,000 available in FY 2015-2016 County Budget.

**Motion by:** Kenny Dahlen  
**Second by:** Connie O'Henley

COMMISSIONERS	AYES	NOES	ABSTAIN	RECUSE
Dahlen, Kenny	x			
O'Henley, Connie	x			
Nash-Karner, Pandora	x			

**COMMISSIONER DAHLEN MOTIONS THAT THE CITY OF PASO ROBLES POLICE DEPARTMENT GETS \$20,000; CAL FIRE/ PISMO BEACH TO GET \$17,500 AND FIRST CCMA OF \$40, 000 GETS FUND AND THE REMAINING GOES TO THE SECOND FOR EQUIPMENT.**

**Trails Advisory Committee Report**

7. This is the time set for a report on the latest Trails Advisory Committee meeting. This item is skipped when no meeting has occurred.

There was no meeting to report.

**Golf Advisory Committee Report**

8. This is the time set for a report on the latest Golf Advisory Committee meeting. This item is skipped when no meeting has occurred.

There was no meeting to report.

9. Q1 Parks and Golf financial results

**Curtis Black, Interim Director of Parks and Recreation**, reviewed the first quarter financial results for Parks and Golf and answered commissioner’s questions.

**Chairperson Pandora Nash-Karner** opens the floor to public comment.

**Public response:** Bruce Richards mentioned that parks is doing a good job, he likes it.

Recommend that your Commission review and file as part of the meeting minutes.

**Staff Reports**

10. Recommend the Board of Supervisors approve creation or supplemental funding of park projects 1) repair the north wall at Rios caledonia; 2) replace boat dock at Santa Margarita Lake; 3) renovate the Los Osos Park tennis courts and fencing; and 4) renovate Park Managers offices. All Districts

**Larry Iaquinto, Park Superintendent,** spoke on the Parks priority projects for 2014/2015. Spoke of the need for funding of three park projects and asked the Park Commissioner’s to recommend to the Board of Supervisors for approval. Larry also answered Park Commissioner’s questions.

- It is recommended that the Park and Recreation Commission recommend that the Board of Supervisors:
- 1. Provide \$62,000 Park Project Reserves funding for the existing project to repair Rios Caledonia Adobe exterior north wall in San Miguel to complete seismic upgrades;
  - 2. Create Park Projects and fund with \$405,000 of Park Project Reserves as follows:
    - a. Replace one boat dock at Santa Margarita Lake Park \$125,000;
    - b. Renovate two of the Los Osos Park tennis courts and fencing \$145,000
    - c. Remodel existing cubicles into offices for Parks and Recreation Director and managers in the former General Services Agency building \$135,000; and,
  - 3. Authorize a Budget Adjustment Request in the amount of \$467,000 from Parks Project Reserves to the above listed projects.

**Motion by:** Connie O'Henley  
**Second by:** Kenny Dahlen

COMMISSIONERS	AYES	NOES	ABSTAIN	RECUSE
Dahlen, Kenny	x			
O'Henley, Connie	x			
Nash-Karner, Pandora	x			

**COMMISSIONER DEANNE GONZALES APPROVE STAFFS RECOMMENDATION**

11. Parks & Recreation Commission input to the 2015 County Bikeways Plan

**Curtis Black, Interim Director** spoke on the 2015 Bikeway Plan for Commissioner Hilton who was absent. Recommends to the Park Commissioner’s to send any input to the bike committee by December 31, 2014.

12. Final Draft 2014 Parks & recreation Commission Report to the Board of Supervisors

**Chairperson Pandora Nash-Karner** spoke on the draft of the 2014 Parks & Recreation Commissioner’s Report and asked for Commissioner’s input.

**Chairperson O’Henley,** had a few questions but approved of draft.

**Chairperson Dahlen,** will look over the new version and comment later.

**Mr. Black** spoke on process of presenting the draft.

**COMMISSIONER O’HENLEY MOTIONED WE AUTHORIZED TO THE CHAIR**  
**Deputy Director-Parks' Report**

13. This is the time set for the Deputy Director of Parks report.

**Mr. Curtis Black, Deputy Director-Parks**, spoke on the creation and changes of the New Parks and Rec. Department; introduced Meagan Pankratz; met with Cayucos community about Cayucos Pier update; met with a team about Jack Ready Park; commented about Pandora's upcoming birthday; and thanked Commissioner's for support while working for the Parks Department.

**Approve letters of donation**

- 14.** This is the time set for the Chairperson to acknowledge and accept any Letters of Donation received.

**Chairperson Pandora Nash-Karner** read, accepted and approved Letters of Donations.

**Adjournment**

- 15.** Adjourn Meeting

There being no other business, on motion duly made and unanimously carried the meeting is adjourned.